

**Town of Arlington**  
**Transportation Advisory Committee**

Minutes of 7/18/06, 7:15 to 10:00 PM, Town Hall Annex 2<sup>nd</sup> Floor Conference Room  
Submitted by Laura Wiener

Members and Associates Present: Ed Starr, Scott Smith, Elisabeth Carr-Jones, Laura Wiener, John Sanchez, Capt. Richard McLaughlin, Jeff Maxtutis, Chuck Pappas, Howard Muise, Mike Rademacher, Guillermo Bahamon., Erik Moore  
Citizens Present: David Warrington, 6 Oak Hill Drive (7-8:30 pm), Peter Zerlak (later)

1. Administration
  - Minutes of 6/20/06 meeting were approved unanimously
  - Ed reviewed Board of Selectmen Requests list. Elisabeth requested that crosswalk at Quincy be added to Outstanding Voted Actions. It was requested that the foliage along the bike path at Thorndike Field be cut back because it was blocking signage.
2. Oak Hill Drive. David Warrington of 6 Oak Hill Drive requested that the crosswalk at Oak Hill and Summer Street be repainted. Ed noted that a new layer of thermoplastic is scheduled for this summer.
3. Speeding on Crosby. Complaint had been initiated by a resident. Observations by both Mike and Captain McLaughlin revealed that speeds are not significantly over the speed limit (only 1% of cars observed to exceed 30 mph) A case could be made for additional signage around Bishop School (Crosswalk id. signs, temporary speed radar signs), but ultimately it was decided to wait for Mike to meet with Bishop School Principal Steven Carme on Safe Routes to School, to develop a comprehensive plan for appropriate signage, before ordering any new signs. John Sanchez suggested that the Town order enough signs for all the schools when next ordering crosswalk or other school safety signage.
4. Zipcar—Community meeting scheduled for Wed., July 26, 7 pm, 2<sup>nd</sup> floor conference room. Laura was asked to get a Zipcar representative to come to meeting to explain how it works and what Zipcar looks for before coming to a community.
5. Symmes Transportation Update. Subcommittee (Jeff, Scott, Elisabeth, Ed) had an information session with Jake Upton, Project Manager for E.A.Fish, to receive a memo from Howard Stein Hudson (H/SH). Discussed two crosswalks, a) at Hospital Road – Jake indicated that MHD was against it and wanted a letter from the town requesting it. We requested to see the signal diagram being prepared by H/SH before commenting. b), the diagonal walk from NW Hemlock to SE Brattle corners (current location). This was requested when the TAC reviewed the drawings, but this was after they were formally approved. Thus it would be a change order for MHD. It was concluded that the town could easily install the crosswalk since the signal phasing was already appropriate for it. The memo from H/SH addressed the right turn pocket into Hospital Road, but it was incomplete (3.1% volume rather than the 10%) and was unconvincing.
6. Oak Hill Drive. Jeff looked at possible locations for a speed hump. Recommends either between #38 and #39, or between driveways for #34 and #35. (see memo dated July 7, 2006)

7. Downing Square. Elisabeth presented a revised plan and an alternate plan for the intersection. A survey and some engineering are needed from DPW. John Sanchez responded that it would probably be end of November before he could look at it. Projected schedule would be design in winter, build in spring/summer, 07. Laura will see if preliminary title work can be done by Planning Dept. John will develop some cost estimates for September meeting.
8. Marathon One-Way Signage. Scott recommended that a second One Way sign be added on southwest corner of Waldo Road, in conformance with MUTCD standards (Manual on Uniform Traffic Control Devices). Voted unanimously.
9. Town Day—Sept. 9. Suggestions for use of booth are to provide info. on Mass. Ave Corridor project, provide info. and get feedback on crossing of bike path over Mass. Ave.
10. Mass. Ave. Corridor Update. Trish Domigan (VHB) has drafted a letter from the Town to MPO supporting putting phase one (design) onto the 2007 TIP. Laura will distribute for comments. Ed will write a second letter of support from TAC. Comment period ends August 1, followed by an August 17 MPO meeting to hear comments.
11. Irving/Pleasant Status. Captain McLaughlin reported that work has not yet been done, and he will inform TAC when scheduled. Jeff recommended a 60 second wait before light turns green for Irving vehicles (ideally, right turners shouldn't trigger light). Pedestrian crossing time is now 30 seconds, could be shortened to 20.
12. Safe Transport to Schools Update. Jeff reported that the State will hire a consultant to manage this program. He will report any new info to committee.
13. Town Departments.
  - DPW—Summer Street reconstruction is proceeding at a somewhat faster pace. A water main is currently being replaced. Thermoplastic is being applied this week. Paving is happening around Franklin, Bacon and Central Streets.
  - Planning—RFP for Transit Oriented Development Projects. \$5 million available from State. Project ideas mentioned include: bringing a new use into the Arlington Heights MBTA Depot, connecting bike path to Depot.
14. Adjourn, 10:00 pm

Handouts:

1. **Agenda packet with agenda**, letter to Board of Selectmen re. Marathon Street and Waldo Road, Letter to Jake Upton from Howard Stein Hudson, dated June 20, 2006, regarding traffic changes for Symmes development, Active/Planned TAC Projects and Working Groups, Current Minor Project Rotation List (7/18/06), Board of Selectmen request status, Status of Symmes Actions, Memo from Jeffrey Maxtutis RE: Speed table on Oak Hill Road per Symmes Special Permit, dated July 7, 2006, "Town Day 2006", Status of Candidates for Seeking Fed/State Funds (TIP, etc.)
2. June, 2006 minutes from Laura Wiener
3. Downing Square Existing Condition, Trial Plan, Revised Plan, and Alternate Plan, from Elisabeth Carr-Jones.
4. Draft history of Mass Ave Corridor Project and MUTCD paragraphs from Scott Smith
5. FY07 TOD Infrastructure and Housing Support Program from Laura Wiener